

Office Memorandum • UNITED STATES GOVERNMENT

TO : Ch/G/RR

DATE: 28 March 1955

FROM : Chief, D/GP/RR

SUBJECT: Estimate of Time Spent on Work
for the Clark Committee

1. Summary by Grades

GS-15	9.25 hrs.
GS-14	10.75
GS-13	2.3
GS-12	2.40
GS-9	.60
GS-7	.60
GS-6	<u>4.60</u>

29.50 hrs.

2. Preparation

a. Preparing and Writing Papers

GS-15	8.00 hrs.
GS-14	9.00
GS-13	.50
GS-6	<u>4.00</u>

21.50 hrs.

b. Briefing of Division

GS-15	.50 hr.
GS-14	.50
GS-13 (3)	1.50
GS-12 (4)	2.00
GS-9	.50
GS-7	<u>.50</u>

5.50 hrs.

3. Discussion with Committee Representatives

GS-15	.75 hr.
GS-14	.75
All Others	<u>.10 (ea.)</u>

2.50 hrs.

4. Preparation of Report of Discussion

GS-14	.50 hr.
GS-6	<u>.50</u>

1.0 hr.

25X1A9a

25X1A9a

Sanitized

Approved For Release : CIA-RDP

16-8

Presentation

$$3/4 = GS-15$$

$$3/4 = GS-14$$

$$1 = GS-12$$

$2 \frac{1}{2}$ hrs at GS-14

Preparation

$$8 \frac{1}{2} = GS-15 = 44.12$$

$$10 = GS-14 = 46.20$$

$$2 \bullet = GS-13 = 8.04$$

$$2 \bullet = GS-12 = 6.76$$

$$\frac{1}{2} = GS-9 = 1.21$$

$$\frac{1}{2} = GS-7 = 1.01$$

$$4 \frac{1}{2} = GS-6 = 8.19$$

$$28 = GS-13 = 115.53$$

$$av. = 7.13$$

Staff meetings

Preparation

1 1/2 hrs - 65-14

3 hrs - " "

3 hrs - " "

1 1/2 hrs - " "

2 hrs - " "

14 hrs - 65-14

Preparation

138 hrs = \$ 373.60

Rogers

Preparation = 30 hours

Presentation = 1/2 hour

Presentation

2 1/2 hours = 2.34
10.58
\$12.89

Martie

Preparation = 40 hours

Jeanne

Preparation = 30 hours

JAB

Preparation = 24 hours

Presentation = 2 hours

26 Nov. 1954

13 July 1954 - a brief statement of broad problems of interest to the intell. community. Contributions from the divisions assembled by Ch/G, re-done, & dictated.

25X1A9a

30 July 1954 - Geog. area portion of ORR History turned in to [redacted] Contributions from the divisions assembled by Ch/G, re-done, & dictated.

25X1A9a

16 Nov. 1954 - Ch/G met with [redacted] etc. to discuss schedule
2 hrs.

19 Nov. 1954 - Ch/G met with div. & branch chiefs to discuss schedule.
1 hr.

24 Nov. 1954 - [redacted] met for 35 minutes with [redacted]
1/2 hr.

25X1A9a

25X9A6

26 Nov. 1954 - Ch/G met with Allen, etc. and [redacted]
1 1/2 hrs. + [redacted]

25X9A6

25X1A9a

13 Dec. 1954 - [redacted] statement on functions of ORR.
1 hr.

2 hrs.

12 July - Sanitized - Approved For Release : CIA-RDP63-00314R000100350016-8
12 July - Staff Meeting ^{from each div.} must prepare by 13 July a brief statement of broad problems of intell. community interest.

18 July - memo from AD/RR re "Preparation of doc. material for Sen. Mark Clark's study"

19 July Ch/6 Staff Meeting discussed this request.

30 July - study was turned in to AD/RR.

15 Nov. 54 - Ch/6 Staff Meeting 25X1A9a

Clark Comm. preparation, schedule, & records

On 16 Nov JAB to meet with [redacted] on ORR schedule

On 19 Nov JAB " " " div. & br. chiefs

22 Nov. 54 - Ch/6 Staff Meeting
Discussed schedule

24 Nov. - JAB, HRR - for 35 minutes with [redacted] 25X9A6

26 Nov - D/GP = 50 minutes

D/GC = 1 hour

D/GG = 1 hour

D/GC = 45 minutes

at 3:00 [redacted] 25X9A6 met with acting AD/RR
+ area & staff chiefs ([redacted] 1A9a only from Secy.)

13 Dec. - EX/RR prepared functional statement on ORR for Clark Comm.
HRR & JAB spent an hour or two each on it.

21 Feb - questions from Clark Comm.
at 21 Feb. Ch/6 Staff Meeting